

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

April 2, 2019
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Fox called the meeting to order at 7:00 p.m.

Members present:

Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

President Fox shared Member Dianne El-Hajj would not be present at the meeting; and Member Dustin Burns would be arriving shortly.

2. District Mission

President Fox invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Fox invited Girl Scouts Troop #5350, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

President Fox presented the agenda for approval. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Burns</i>	<u>Not Present</u>	<i>El-Hajj</i>	<u>Not Present</u>
<i>Vote:</i>	<u>3-0</u>	<i>Ryan</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight on Education: Carlton Hills School

Superintendent Baranski invited Principal Stephanie Southcott, and Vice Principal Leah Saunders, to share the great things happening at Carlton Hills School. Principal Southcott expressed her gratitude towards the Board and Executive Council for allowing them to highlight Carlton Hills and introduced staff, parents, and students that were present. She shared their presentation would discuss academics and safety. Kelly Snyder discussed information on BAS Monitoring; Katie Fossing shared information on the creation of SMART Goals; Lisa McFaul provided information on Walkthroughs and Feedback procedures; Anne Coman shared the Mini-SSTs process; and Betsy Filipponi discussed Collective Efficacy amongst staff. Principal Southcott shared their scores indicate the system they are using is working.

	Trimester 2 IABs		CAASPP	
	ELA	Math	ELA	Math
2017-2018	78.5%	74.7%	55.43% (+5.59)	55.72 (+5.23)
2018-2019	79.5%	76.4%	?	?
Change	+1.0%	+1.7%	++	++

Vice Principal Saunders shared information on the incorporation of PBIS and the involvement of staff, parents, and students to the concept. Kandi Ellis and Kari Anderson discussed the ROAR kick-off and staff involvement. They shared conducting a schoolwide safety survey of all students (grades K-8) asking them what made them feel safe at school. Results were shown on wordles.



Michele Ross discussed the implementation and effectiveness of Restorative Circles and Class Buddies across all grade levels. Students Lucas Mael and Riley Snyder explained the student perspective of “ROAR” (Respect, Ownership Acceptance, and Responsibility); and Theresa Elliott shared the teacher perspective of ROAR, student recognition, and information on the school climate committee. Students Maya Archer and Katherine Do discussed the cool things happening at Carlton Hills to promote and implement the literacy and safety goals.

The Board expressed their gratitude for the presentation and the great things that are happening at Carlton Hills.

C. PUBLIC COMMUNICATION

President Fox invited members of the audience to address the Board about any item not on the agenda.

D. CONSENT ITEMS

President Fox invited comments from the public on any item listed under Consent. There were no public comments.

1.1. Approval of Minutes

2.1. Approval/Ratification of Travel Requests

2.2. Approval/Ratification of Revolving Cash Report

2.3. Acceptance of Donations, Grants, and Bequests

2.4. Approval/Ratification of General Services Agreements

2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)

- 2.6. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.7. Approval for Surveying Services with ATC Design Group for Chet F. Harritt School Capital Improvement Program Project
- 3.1. Approval to Purchase Achieve3000 Supplemental Reading Program
- 3.2. Adoption of Resolution #1819-27 Designating Personnel as Licensing Representatives for State Preschool
- 4.1. Personnel, Regular
- 4.2. Adoption of Resolution No. 1819-23, Declaring May 8, 2019 as Santee School District's Day of the Teacher
- 4.3. Adoption of Resolution No. 1819-24, Declaring May 19 - 25, 2019 as Classified School Employees Week
- 4.4. Approval of Consultant Agreements
- 4.5. Approval of 2020-2021 District School Calendar
- 4.6. Adoption of Resolution No. 1819-25 to Eliminate Classified Non-Management Positions
- 4.7. Approval of New Job Description for Director II, Facilities Planning and Construction Position

Member Levens-Craig moved approval of Consent Items as presented.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Not Present</u>	<i>El-Hajj</i>	<u>Not Present</u>
<i>Vote:</i>	<u>3-0</u>	<i>Ryan</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

Superintendent Baranski shared she had the honor of recommending two appointments of managers to the Board.

- 1.1. Appointment of Director II, Facilities Planning and Construction Position
 Superintendent Baranski welcomed Christina Becker and shared Mrs. Becker was being recommended as the Director II, Facilities Planning and Construction effective April 1, 2019. She explained Mrs. Becker has been the District's Director Facilities/Modernization, also fulfilling the role of Director Maintenance & Operations, since 2009. This would allow her to focus on capital improvement projects.

Mrs. Becker expressed her gratitude and introduced her husband, Carl who was in attendance.

<i>Motion:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Burns</i>	<u>Not Present</u>	<i>El-Hajj</i>	<u>Not Present</u>
<i>Vote:</i>	<u>3-0</u>	<i>Ryan</i>	<u>Aye</u>		

- 1.2. Appointment of Director Facilities, Maintenance and Operations
 Superintendent Baranski shared Mrs. Becker's recent appointment left a vacancy in the Director of Facilities, Maintenance and Operations position. She welcomed Bryce Storm and shared Mr. Storm was being recommended as new Director of Facilities, Maintenance and Operations effective April 3, 2019. Superintendent Baranski mentioned Bryce has been part of the maintenance and operations department for the past five years and shared Administration was very impressed with his leadership and vision for the department. She shared Mr. Storm went through two rounds of interviews and was highly recommended by both panels.
 Mr. Storm expressed his gratitude for the opportunity and introduced his wife Alicia, who was in attendance. Superintendent Baranski acknowledged Theresa Carolan, Maintenance & Operations Department Secretary, was in attendance.

Motion:	<u>Ryan</u>	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	<u>Levens-Craig</u>	Burns	<u>Not Present</u>	El-Hajj	<u>Not Present</u>
Vote:	<u>3-0</u>	Ryan	<u>Aye</u>		

Business Services

2.1. Approval of Monthly Financial Report

Mr. Christensen explained the report was for cash and budget transactions posted through February 28, 2019. He mentioned the District ended the month with a cash balance in the General Fund of about \$13.7 million and able to meet its financial obligations this fiscal year with internal cash. Mr. Christensen shared the Budget Revision report was essentially the same as last month for the second interim and noted this did not include any negotiated compensation increases for 2018-19 or subsequent years. Member Levens-Craig moved approval.

Motion:	<u>Levens-Craig</u>	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	<u>Ryan</u>	Burns	<u>Not Present</u>	El-Hajj	<u>Not Present</u>
Vote:	<u>3-0</u>	Ryan	<u>Aye</u>		

2.2. Approval of Master Architectural Services Agreement with StudioWC Architecture and Engineering for the Three (3) Remaining Capital Improvement Program Projects

Mr. Christensen explained that to construct the three projects in the final phase of the Capital Improvement Program, it is necessary to procure the services of an Architect. He shared an RFP for these services was disseminated in November of last year and 13 firms submitted proposals which were evaluated using a pre-determined set of criteria. Mr. Christensen shared that StudioWC, formerly Webb-Cleff, who has been the District's Architect of Record since 2012, received the highest score. He noted Administration recommends approving a Master Architectural Services Agreement with StudioWC and shared that based on recent construction cost estimates, their total fee would be approximately \$1.5 million.

Motion:	<u>Ryan</u>	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	<u>Levens-Craig</u>	Burns	<u>Not Present</u>	El-Hajj	<u>Not Present</u>
Vote:	<u>3-0</u>	Ryan	<u>Aye</u>		

2.3. Adoption of Resolution No. 1819-26 of the Board of Education of the Santee School District to Approve Request for Proposals for Preconstruction and Lease-Leaseback Services

Mr. Christensen explained there are several delivery methods available to school districts for large construction and modernization projects and shared that for previous phases of the Capital Improvement Program, the District used the lease-leaseback delivery method. He explained this method has distinct advantages over the traditional bidding method including involvement of the contractor in the design process and a guaranteed maximum price for construction costs. He noted that to use the lease-leaseback delivery method for the final phase of CIP, it is necessary to disseminate a Request for Proposal. Mr. Christensen explained the resolution for consideration authorizes the use of lease-leaseback, approves the provisions of the RFP, and approves the form of necessary agreements. These agreements are:

- Master Construction Services Agreement with Preconstruction Services Scope of Work
- Master Site Lease
- Master Sub Lease

He shared that if approved tonight, the RFP would be advertised and available beginning tomorrow; and noted the due date for proposals is set as May 3rd with Board approval scheduled for the May 21st regular meeting.

Motion:	<u>Levens-Craig</u>	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	<u>Ryan</u>	Burns	<u>Not Present</u>	El-Hajj	<u>Not Present</u>
Vote:	<u>3-0</u>	Ryan	<u>Aye</u>		

2.4. Imminent Facility Needs

Mr. Christensen shared that since September, Administration and the Board have been working together to identify facility improvement needs at each school. The resulting list has come to be known as the Imminent Facility Needs List. He explained the full list consists of 96 projects, of which 13 have already been completed. Mr. Christensen noted that 71 of these projects were identified by the Board as needs at a Saturday meeting during which all nine schools were visited. Executive Council, Board members, and the School Principals ranked the items from highest to lowest priority. From those rankings, a list was developed of seven projects recommended to be in the first round of funding from the Fund 40 Facilities Needs set-aside. The planned set-aside amounts are \$750,000 in 2019-20 and another \$750,000 in 2020-21. There are two other projects on the list that benefit every school that can be done on an on-going basis as time and resources allow; and there are four other projects at Sycamore Canyon that can either be incorporated into the LRC building project or be done during School Beautification Day.

Member Burns inquired on how the priority order was established. Mr. Christensen explained some Board members, along with Executive Council, ranked the items and the rating composite established the priority order. The list was then sent to the Principals for review with their staff. Mr. Christensen shared this was an informational item but needed some direction from the Board on proceeding with the priority list. Member Burns shared he would like to have a conversation, in the future, about how the remaining projects will be addressed and prioritized.

The Board was in consensus with priority one recommendations.

F. BOARD POLICIES AND BYLAWS

President Fox presented Items E.1.1., 1.2., and 1.3., as second readings. Member Levens Craig moved approval of all second readings.

1.1. Second Reading: Revised Board Policy 6142.6, Visual and Performing Arts Education

1.2. Second Reading: Revised Board Policy 6142.91, Reading/Language Arts Instruction

1.3. Second Reading: Revised Board Policy 6142.92, Mathematics Instruction

<i>Motion:</i>	<u>Ryan</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<u>Burns</u>	<u>Aye</u>	<u>El-Hajj</u>	<u>Not Present</u>
<i>Vote:</i>	<u>4-0</u>	<u>Ryan</u>	<u>Aye</u>		

Member Burns took a point of privilege to congratulate Mrs. Becker and Mr. Storm on their new appointments. He explained that although neither he nor Member El-Hajj were not present to vote, they supported Administration's recommendation.

F. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association President, shared the Association is pleased with the way negotiations are going; and shared already coming to an agreement on teacher transfers. Mrs. Hirahara shared they are looking forward to the interest-based bargaining to improve education for students and association members. She shared STA is currently working on finding ways to assist teachers who are dealing with major student behavior issues. Mrs. Hirahara acknowledged that the District had been heading in the right direction by adding extra counselors and behavioral specialists.

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski shared Member Ryan had been reelected to the California School Boards Association (CSBA) Delegate Assembly. She shared she continues to work on the CSBA Call for Presenters for the Annual Education Conference and would share a draft when ready. Superintendent Baranski shared the promotion schedule and the Board proceeded to coordinate schedules. Superintendent Baranski shared that at their last meeting, the Foundation Board

expressed their interest in having digital access storage. She shared the District would be providing them with an account for digital access and storage.

Member Ryan commended Karen Fleck for her work on the Santee Foundation Aloha Fun Run & Walk. She shared it was a great community event.

Member Levens-Craig commended Bonner Montler, Director of Assessment and Learning Support, and the EL Staff for their work on the reclassification ceremony. She shared it is great to see the proud students and their families. Member Levens-Craig mentioned the Santee Chamber Heroes Luncheon was a great event. She mentioned it was a great opportunity to spotlight our Teacher of the Year, Gilly Ryan. Member Levens-Craig shared having a great time at Cajon Park's Living History day and how all the students were very knowledgeable about their characters. She mentioned she would be joining Cindi Schulze's class for PAWS, a volunteer program sponsored by the Humane Society. Member Levens-Craig shared Mrs. Schulze is trying to make her students great citizens at school as well as in the community.

Member Burns mentioned being invited to Robyn Botticelli's first-grade classroom to be a community guest speaker and discuss his role as a school Board member. He shared it is always challenging to explain a Board member's role, but especially harder to a class of first-grade students. Member Burns mentioned having a great time and being very impressed with the students' questions and research. He shared attending Lunch on the Lawn at Cajon Park and having a great time. Member Burns commended the Cajon Park staff and Administration for their work in making this event safe and successful for everyone. He shared the students that were being checked-out for the day were designated with a sticker and staff was very vigilant in making sure all the students that were going home had gone through the proper process.

President Fox shared attending Lunch on the Lawn at Cajon Park as well. He shared concurring with Member Burns that the event was very successful.

H. **CLOSED SESSION**

President Fox announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel – Anticipated Litigation** (Gov't. Code § 54956.9)
- One Case
2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 7:55 p.m.

I. **RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 10:17 p.m., and no action was taken.

J. **ADJOURNMENT**

With no further business, the regular meeting of April 2, 2019 was adjourned at 10:17 p.m.


Barbara Ryan, Clerk


Dr. Kristin Baranski, Secretary